Office Door 5
Bond Square
12 Browns Road
Point Waterfront
Durban

MAGIC BROADCASTING ACADEMY

2020 SHORT COURSE REGISTRATION FORM

CAMPUS ☐ DURBAN ☐ JHB
FORM OF STUDY ☐ SHORT COURSE
PROGRAMME _____
DATE _____

PERSONAL INFORMATION

TITLE ☐ MR ☐ MRS ☐ MISS ☐ DR. ☐ PROF ☐ OTHER
LAST NAME _____
FIRST NAME(S) _____
GENDER ☐ MALE ☐ FEMALE
DATE OF BIRTH _____
EQUITY ☐ASIAN ☐BLACK ☐WHITE ☐INDIAN ☐COLOURED
SOCIAL ECONOMIC STATUS ☐ UNEMPLOYED ☐ EMPLOYED
MARITAL STATUS ☐ SINGLE ☐ MARRIED
SA CITIZEN ☐ YES ☐ NO
NATIONALITY _____
NATIONAL ID NO _____
PASSAPORT NO _____
STUDENT PERMIT NUMBER _____
BARRIER TO LEARNING _____
ACTIONS STEPS TO ADDRESS BARRIERS _____

PHONE NUMBER _____
CELL NUMBER _____
FAX NUMBER _____
EMAIL ADDRESS _____
PHYSICAL ADDRESS _____
_____
_____
POSTAL CODE _____

NEXT OF KIN

TITLE _____
LAST NAME _____
FULL NAMES _____
PHYSICAL ADDRESS _____
_____
_____
POSTAL CODE _____
PHONE NUMBER _____
CELL NUMBER _____
EMAIL ADDRESS _____

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EDUCATIONAL HISTORY

SCHOOL NAME _____
COMPLETION YEAR _____
MATRICULATION EXAM BOARD _____
MATRIC STATUS □ HIGHER CERTIFICATE □ DIPLOMA □ BACHELORS DEGREE
TERTIARY INSTITUTION _____
NAME OF TERTIARY INSTITUTION _____
QUALIFICATION _____

PAYMENT OPTIONS

PLEASE CHOOSE YOUR PREFFERED PAYMENT METHOD
□ FULL SETTLEMENT (R11 000.00 – get 10% discount)
□ MONTHLY PAYMENTS (R3 000 X 3 MONTHS)

NB: KINDLY NOTE THAT DEBIT ORDERS WILL ONLY BE DONE AT THE END OF EACH MONTH
BANKING DETAILS
ACCOUNT HOLDER NAME _____
BANK NAME _____
BRANCH _____
BRANCH CODE _____
ACCOUNT NUMBER _____
ACCOUNT TYPE _____

MAGIC BROADCASTING ACADEMY BANKING DETAILS:

MZANSI BROADCAST ACADEMY (Pty) Ltd
FIRST NATIONAL BANK
ACCOUNT NUMBER: 6265 1150 692
BRANCH CODE: 220526
BRANCH NAME: FLORIDA ROAD BRANCH
REFERENCE: STUDENT NAME AND SURNAME

Registration Fee: R2 000 **(non-refundable)**
Tuition Fee (Short Courses): R3 000.00 x 3 months

I/We_____, hereby authorize you to draw against my/our account with the above mentioned bank the amount necessary for payment of the monthly instalment due in terms of the Enrollment contract on the last day of each month of the agreed repayment period. All such withdrawals from my/our bank account by the Magic Broadcasting Academy shall be treated as though they had been signed by me/us personally.
I/We agree to pay any bank charges relating to this debit order instruction. Unpaid cheques or rejected debit orders will incur a R100 administration charge. I/We understand the I/we shall not be entitled to any refund of amounts that have been withdrawn while this authority is in force if such amounts were legally owing to the Magic Broadcasting Academy. This authority may be cancelled be me/us on the provision that the outstanding amount owing has been settled.

ACCOUNT HOLDER SIGNATURE _____
DATE _____

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TERMS AND CONDITIONS

1.1 When you register with us, you accept these terms and the fees as revised for each relevant academic year. You also accept our rules (including all regulations, policies and codes of conduct).

1.2 These terms and our rules form this contract between you and us. This contract is valid for as long as the student studies with us without interruption. This contract ends if we or you cancel the registration or if you fail to register for any new academic year. You will be required to update your contact details and confirm your academic registration details at the start of each academic year, at which stage your fees for that year will be determined.

1.3 You must notify the campus principal or authorised campus person if any of your details change or you are not renewing your registration in any academic year. If you do not understand anything, please contact us and ask for us to explain it before you accept this contract.

1.4 Certain important words or phrases are in bold text. Some of these could increase your debt or other legal responsibilities under this contract, or they could limit ours. You must please read them very carefully. Your fundamental consumer rights and remedies are guaranteed by law. This contract does not aim to unlawfully reduce, limit or avoid any rights or obligations under consumer protection or similar laws.

2.1 Each person accepting this contract promises and agrees that they are jointly and severally liable to pay the contract amount to The Academy in full on these terms. This means that you are legally responsible together and individually for paying the contract amount.

2.2. If we do not receive the full contract amount for the Full Settlement payment by the due date, we may change the payment method and you must pay based on the new payment method we will give you.

2.3. The contract amount must still be paid in full irrespective of student attendance at any class or engagement with any academic activity or online content. It will not be adjusted, reduced or refunded...

2.4. You must follow the stipulated process if the student wants to make any changes to their registration for any programme or part of any programme.

2.5. We may cancel this contract and refund you any part of the contract amount already paid, excluding any registration or application fee, and you do not have to pay the rest. We may do this if:

a) The student does not meet the entrance requirements, proof of which will be required;

2.6. Any refund in terms of 2.5 will exclude an amount for any programme already commenced where the student has already logged on to the relevant learning system attended and/or paid as a registration or application fee and/ or any academic material already supplied

2.7. This contract is cancelled if we or any external provider expels the student following the proper disciplinary process. We will not refund any fees, and you remain responsible for paying the balance of the contract amount in the relevant academic year.

2.8. We will not adjust or refund fees if a student is suspended from attending or participating in any programme for any reason, but is not expelled following the disciplinary process (where relevant). You must still pay the full contract amount.

2.9. You must send and we should receive a signed letter to the person authorised by The Academy if you intend to cancel your registration in terms of this contract. The Academy may retain the following amounts as a reasonable cancellation fee to cover its administrative and other costs:

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IF YOU CANCEL: THE AMOUNT BELOW MUST BE PAID AND WILL NOT BE REFUNDED:

Before the stipulated start date of the programme 15% of payment in terms of Method A, (full settlement option) irrespective of the payment arrangements you have made, plus the full cost of any academic material already supplied;

Within the first semester/month as defined by the academic calendar for the programme for which you are registered 50% of the contract amount, plus the full cost of any academic material already supplied;

Any time **after** the end of the first semester/month 100% of the contract amount, plus the full cost of any academic material already supplied.

2.10 We may change rules or introduce new rules about academic matters, student conduct and other issues at any time and the changes will be published on the student portal. The student must follow these new or changed rules.

2.11 You hereby give us permission to send you information about academic or financial matters, lecture times, campus activities and any similar information using electronic communication, including text messages and email.

2.12 We take academic integrity very seriously. We will take disciplinary action against any student we believe is involved in cheating, plagiarism or any other breach of academic integrity. If the student is suspended or expelled, you are still responsible for paying the full contract amount.

2.13 We will do our best as soon as practically possible to resume any programme which is stopped because of any circumstances beyond our reasonable control. These include electricity load shedding, extreme weather, natural disasters, war, revolution, industrial or student unrest and similar events.

2.14 You (including the student) hereby acknowledge that we collect personal information such as academic results. You give us permission to collect your personal information and to exchange, check or confirm it with our external providers in connection with this contract and the student's studies.

2.15 We allow students to use our information systems and networks for their studies and communicating with other students and lecturers. But we may check any information students create, store, send or receive using our systems and networks. This means that we may monitor, intercept, record or inspect all communications or data, but are not obliged to do so. The student agrees to this condition.

2.16 When you accept this contract you also agree that the student has ceded and assigned (transfer) to The Academy any rights to and ownership in any intellectual property the student creates in the course of any academic study, research or project with us or in using our equipment or facilities unless explicitly agreed to in writing in advance. If this cession is held to be inadequate, then you/the student agree to sign a deed of assignment of intellectual property with The Academy.

2.17 You also allow us to use any of the student's work (including work entered into any competition by us) for our marketing and promotion.

2.18 You also unconditionally consent to us using any image of the student in any of our material, including social media.

2.19 We may report anything to do with the student's progress, conduct, breach of any rules, wellbeing or health to their parent, guardian or account payer, or any relevant authority, and you have given us permission to provide such reports by accepting this contract. This may include personal information.

2.20. International students who are not permanent residents of South Africa must get a relevant visa for study valid for the full study period from the South African Department of Home Affairs at their own cost. The visa must be in favor of The Magic Broadcasting Academy If the authorities grant any visa, asylum, refugee or similar status for study purposes, and later withdraw or do not renew it, this contract is automatically cancelled. Application and other fees will not be refunded. This means you remain responsible for the full balance of the contract amount. We will consider a refund if you send us proof that a study visa has been denied or an asylum seeker visa has not been renewed.

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2.21 We do not make any guarantee, promise or representation about the student's success, failure or performance in any student's chosen study programme.

2.21 The contract is binding once accepted. Academic registration is conditional on submission of all documents needed to complete our registration process, and that we accept the documents. If any of these are not supplied, the student will not be able to graduate. The student must make sure we have certified copies of the documents, and must resubmit them if necessary. All documents submitted must be valid and we will take appropriate action if any fraudulent documents are submitted.

2.22 This contract shall be interpreted in accordance with the law of the Republic of South Africa.

2.23 The parties consent to the jurisdiction of the Magistrate's Court having jurisdiction in respect of any legal action which either party may institute against the other arising from this contract. Account payer initial/s

□ I agree to the above mentioned Terms and Conditions.

Student Full name and Surname : _____

Student Signature : _____ Date: _____

Account Payers Signature : _____ Date: _____

FOR OFFICE USE ONLY

REQUIRED DOCUMENTS:
□ CERTIFIED ID COPY (STUDENT)
□ CERTIFIED NSC RESULTS
□ CERTIFIED COPY (ACCOUNT PAYER)
□ CERTIFIED COPY PROOF OF ADDRESS
□ REGISTRATION FEE PROOF OF PAYMENT

□ CALL CENTRE □ ONLINE APPLICATION
DOCUMENTS CHECKED BY:
FULL NAME:
SIGNATURE:
DATE: